

**PolyDoc General Assembly  
N°2, December 20th 2018, 18:00  
Par Nithin Mallya**

Members present: (cf. Annexe 1)

### **1. Welcome+Agenda**

Sarah van Rooij performed the introduction and explained the agenda for the evening. The goals of the Polydoc association was explained: developing a PhD community, offering a frame of cooperation and communicating important information. She thanked EDOC and EPFL Sion for the funding.

### **2. Reports of activities 2017-2018**

- **Apéros**  
Louis Martin-Monnier spoke about the aperos, being one of the main activities where PhDs can meet together, both socially and for informative purposes. The different aperos and the events that were co-organized with it were detailed both in Lausanne and also the most recent ones organized in Sion.
- **Vivapoly**  
The events organized in Vivapoly resulted in the loss of around 300 CHF due to increased participation. It was good fun with a lots of participants.
- **Lunchtime Running Sessions**  
Running sessions were organized with a coach every Thursday in both semesters with main goals of maintaining a regular physical activity. Around 30 participated just before the Lausanne 20K.
- **PhD representation**  
The main activities were to coordinate with PhD student representatives to exchange information and was asked by EPFL to join stances twice. One against the tuition fee raise which resulted in a reduction of tuition fee. The second one was in favor of an equally distributed load for the teaching assistant students but the bill was withdrawn.  
Polydoc members stood for school assembly and council election and was endorsed by Poldoc and were all elected.  
Polydoc also distributed emails regarding participation in surveys for students increasing the participation.
- **Others: Website, new logo**  
The new website was setup along with a brand new logo. A lot of information was put up relevant to the PhD life, financial tips, representation, tools available to write the thesis, and funding opportunities for a Postdoc after a PhD etc. A facebook page was created to disseminate information and currently has around 340 followers. Monthly newsletters are sent regarding the aperos and updates from every month. A new logo was created in collaboration with Marvin Manatrey symbolizing a doctoral hat with the roof of Rolex Learning Center.

### **3. Statutes approval**

The document presenting the status of PolyDoc have already been approved by the juridic service of EPFL and by the 1st General Assembly of Polydoc in 2017. Every PhD-student can find the documents on PolyDoc's website: polydoc.epfl.ch

*Acceptation of the status of the association*

Vote: 29 are in favor, x abstention, 0 vote against

*The status of the association are accepted*

### **4. Presentation of ongoing and future projects.**

Maintaining one apero a month.

Collaboration with PhD representatives and Council/Assembly members.

New project of Advising Experiences Forum where PhD students can share experiences with their peers, something akin to the buddy program. Could be organized as an online platform or a regular event.

Organization of single events like hiking weekends in Switzerland.

Any other ideas could be proposed by the members which Poldoc will help organize.

### **5. Presentation of the Balance Sheet 2017-2018**

The balance sheet of 2018 was reported with final balance of 2161.55 CHF. Banking fees has been increased in 2018. Aperos was the biggest cost, being organized every month.

### **6. Reading of the auditors' report**

Only one auditor responded very thoroughly and his response was presented. Everything was confirmed by the auditor.

### **7. Budget 2018-2019 approval**

The general assembly was asked to approve the budget.

Around 2000 CHF is kept aside for special expenses.

EDOC will be asked for 600 CHF per apero for 11 aperos. 400 CHF is kept for advertising, flyers, bank account management and transport.

There were questions regarding the EPFL Sion budget, and other sources of budget.

Multiple questions were asked and answered regarding how additional expenses for new events or projects will be handled. If there are additional projects more funding would be asked for from EDOC or other sources.

*Acceptation of the 2018-2019 budget*

Vote: 29 are in favor, x abstention, 0 vote against

*The budget 2018-2019 is accepted*

### **8. Committee election**

The 2017-2018 President thanks PolyDoc's committee for all the work they have accomplished.

The Committee is elected for one year by the members present at the General Assembly. Each position is described then the candidate present themselves.

Giuseppe Peronato was congratulated wholeheartedly for the completion of his thesis!

The voting process was explained. The website responseware.eu was used for anonymous voting and clickers were provided for those who did not have access to the internet.

a. President

The President is informed on all projects and the important discussions happening in the representation branch. The President approve the communications of the association, can speak on the name of PolyDoc and represent the association financially.

*Candidate: Sarah van Rooij*

Sarah would like to continue this project and commit herself to the PhD-students community.

Vote: - Sarah van Rooij 96% are in favor among 29 votes  
- 4% abstention

*Sarah van Rooij is elected President*

b. Vice-president

The Vice-president assist the President in her task and can replace the President when needed.

*Candidate: Louis Martin-Monier*

Vote: - Louis Martin-Monier 93% are in favor among 29 votes  
- 7% abstention

*Louis Martin-Monier is elected Vice-President*

c. Treasurer

The Treasurer has to manage the bank account, control the budget of the association and can represent the association financially. Treasurer has to be aware of all the necessary incomes and outcomes budget operations of the association and decide with the President the financial support of projects.

*Candidate: Gael Lederrey*

Vote: - Gael Lederrey 86% are in favor with 29 votes  
- 14% abstention

*Gael Lederrey is elected Treasurer*

d. Communications

The Communications positions are responsible for maintaining the website, keep in touch with the Facebook page and writing the emails to the PhD students.

Interested candidates were asked to step forward for the two available positions for communications. Two candidates came forward both from the same lab LMSE. They said they could collaborate easily together. Being from EPFL they have experience with the organization and publicity in EPFL. They both are interested in photography and want to put it to use.

*Candidates: Lucas Guniat and Nick Morgan*

Vote: - 83% are in favor of both among 29 votes  
- 17% abstention

*Lucas and Nick are elected Communications*

e. External Relations

The external relations collaborate with other associations on and outside the campus and make sure that the association doesn't overlap with events or services offered by other group or associations. Two positions are available and two candidates stepped forward.  
*Candidates: Mia Primorac and Guillaume Broggi*

Vote: - Mia Primorac and Guillaume Broggi - 86% are in favor among 29 votes  
- 14% abstention

*Mia Primorac and Guillaume Broggi are elected External Relations Manager*

#### g. Representation coordinator

The representation coordinators are responsible to keep a communication network between all PhD representation groups (PhD-student Representatives in EDOC, School Assembly, Faculties, Sections, ...).

Giuseppe would be replaced and two candidates came forward.

*Candidate: Margaux Voumard - already a representative for another PhD student program.*

*Candidate: Kamil Hajji- also a member of the school assembly.*

Vote: - Kamil Hajji and Margaux Voumard - 96% are in favor among 29 votes  
- 4% abstention

*Kamil and Margaux are elected Internal Relations Manager.*

### **9. Election Auditors**

The auditors are responsible to check the budget of the association. It would involve someone who is not in the committee who would check if the finances are in order or not. Two external auditors are required.

*Candidate: Timo Rey - already has been a treasurer for other associations*

*Carl Thomas Bormann - Has been checking accounts for bachelors and masters*

Vote: - Timo Rey and Carl Thomas Bormann - 91% are in favor among 29 votes  
- 9% abstention

*Timo and Carl elected as the Auditors*

The general assembly was asked for other questions, if any.

The general assembly closes at 19:00 with aperitif organized by PolyDoc